

Course Schedule Guidelines

Presented to CAAD March 2, 1998
Approved by Faculty Senate February 19, 1998
Approved by Student Senate February 5, 1998

50 minutes/3 day time blocks

MWF

8:00-8:50
9:00-9:50
10:00-10:50
11:00-11:50
12:30-1:20
2:00-2:50

50 minute/4 day time blocks

MTWF

8:00-8:50
12:30-1:20
2:00-2:50

75 minute/2 day time blocks

MW or WF

8:30-9:45
11:00-12:15
12:30-1:45
2:00-3:15

TR

8:00-9:15
9:30-10:45
11:00-12:15
12:30-1:45
2:00-3:15

MF courses (as suggested by CAAD) are explicitly excluded.

MTRF afternoon block from 2-4:50.

It is also recognized that whatever times are standardized there may be instances when some unique course or situation may require something outside the approved times. No one model is going to fit every circumstance and all units should attempt to stay within these guidelines as much as possible (text borrowed from CAAD memo 01/26/98.)

Also approved by Faculty Senate (2-1-98)

EPI recommends that CAAD, along with the College Deans and the Office of Student Records, develop class scheduling guidelines that will identify resource issues, class conflicts and that will provide clear *intra-* and *inter-*college oversight of the scheduling process. The CAAD memo provides appropriate recommendations for the creation of such a set of guidelines.

EPI endorses the concept of a Community Block and encourages Faculty Senate, in consultation with the Deans of the Colleges, the Dean of Students, and the Assistant to the Provost for Academic Enhancement to take leadership in efforts to create a community block that can be used to enhance student-student and student-faculty interactions.