

All Staff Council Executive Board
June 21, 2006
Old Main Conference Room
1:30 P.M

AGENDA

Meeting called to order at 1:35 p.m.

Members Attending: Suzanne Brown, Angela Embree, Gloria Lawless, Dolph Pulliam,
Mary Reilly-Hoefling, and Erica Sadoris [Quorum = 5]
Members Absent: Margaret Corkrean and Susan Ladd

No guests in attendance.

Approval of May 2006 Minutes - minutes to be approved for May and June board meetings in July.

Report from Human Resources

Mary reported that an All Staff Council Retreat is being planned for July, more details to follow soon. A request was made by Special Events for a 2006 financial statement or a budget for 2006-2007 events. They would also like to know how much was spent for last year's events. A second request was made to discuss the option of having the ability to volunteer vacation hours to a fellow Drake employee in an emergency or "dire need" situation – tabled for future meeting.

Follow up on the parking sticker rate increase to post to faculty and staff – Mary will follow up with Hans Hanson and Vicky Payseur.

Report from Subcommittee – Communications

Mary reported we will work with Marlene in Human Resources to create new web pages for ASC. Our plan is that each committee will have at least one member with access to update the web pages with minutes or other information. We will continue to post new employee profiles on the web. A chair-elect will be selected at or before the July meeting.

Report from Subcommittee – Governance

Angie proposed two changes to the governance bylaws Article IV: Elections:

Add to section 2:

In the event of a tie for one available committee position, there will be a runoff election between the candidates who have tied. If candidates have tied and there is a sufficient number of available positions on the committee to place all tying candidates, no runoff election will be required.

Add Section 4: Eligible Candidates

A list of eligible candidates shall be maintained by Drake University's Human Resources Office and provided to ASC's Governance/Policy Committee when requested. The list of

eligible candidates will be surveyed to determine which are interested in appearing on the election ballot. An eligible candidate may only run for 1 committee and may not serve on more than one committee at any given time.

These proposals will be reviewed by the committees for approval.

Future discussion - who should the election administrator be?

Report from Subcommittee – Recognition

Suzanne reported and the True Blue recognition will continue for the 2006-2007 academic year. Nominations showed a strong increase throughout last year.

No results have been reported from the student-organized recognition survey from spring 2006. A request has been made to Venessa for a report. No meetings scheduled for July or August.

Report from Subcommittee – Special Events/Community Service

Dolph reported on the upcoming events:

3rd annual Mini Golf – June 29

14 departments are creating holes (room for another four - 18 max)

Prizes – small tokens - Brandi is coordinating

Ice cream social – July 12 - June event was slightly less attended than usual

New hire tour & luncheon – August 3 (April, May & June)

All Campus Picnic – August 3

Additional discussion was held on the desire to implement a community service full or half day event for the upcoming year. Next meeting is scheduled for July 27

Unfinished Business - none

New business

- a. Election of Executive Committee Chair-elect for 2006-2007 – deferred until next meeting to allow time for Communications Chair-elect to be selected.

Upcoming executive board meetings are scheduled for July 19, 2006 and August 16, 2006 at 1:30 p.m. in Levitt Hall, Old Main.

This meeting adjourned at 2:20 p.m.

Respectfully submitted,

Mary Reilly-Hoefling
Executive Board - Chair