

**All Staff Council Executive Board**  
**March 14, 2007**  
**Levitt Hall**  
**1:30 P.M.**

**MINUTES**

Members Present: Mary Reilly-Hoefling (Chair, Executive Board) (Chair, Communication); Suzanne Brown (Chair, Recognition); Ericca Pollack (Chair-elect, Recognition); Angela Embree (Chair, Governance); Susan Ladd (Chair-elect, Governance); Gloria Lawless (Chair-elect, Special Events); Margaret Corkrean, at-large representative.

Guests: Venessa Macro, Marlene Heuertz, Marilea Chase.

Approval of February 2007 Minutes

Marilea Chase with an update from the Benefits Committee – Mark Becker from David Lind is currently running statistical analysis of health care plans. There is a possibility that the pharmaceutical company will change from Caremark. The coverage would be the same. There will also be quarterly consideration of less expensive drugs. In December 2006, only 3.9% of University employees are on the buy-up plan. A consolidated plan will be created. This will impact the premium costs for people on the network only plan. This change will lead to an open enrollment period for everyone, but not everyone will need to reenroll if no changes are needed.

Report from Human Resources – April is Open Enrollment Period. Please do not forget to submit any needed information. With the retirement of Kay Bretthauer, all benefit questions should be directed to Marlene Heuertz.

Report from Subcommittee – Communications – New employee spotlight should be up soon. Venessa approved an ASC channel on blueView. Adam further explored the name tag option and it was too expensive.

Report from Subcommittee – Governance – There was a very small number of survey responses after a targeted email and announcement was sent. What should the committee do if there is not enough interest to fill the open committee positions? The by-laws do not cover such an instance. Please recruit individuals who you think would be good in the positions.

Report from Subcommittee – Recognition – The CTBTB awards were presented to Sandi Hatfield-Clubb and the Library. The anniversary dates ran in On Campus this week. There are questions being raised about upper level administrators winning many of the campus awards. The committee will address these concerns with more effective award qualifications and possible creation of additional types of awards in the future. May 4 is the next CTBTB nomination deadline.

Report from Subcommittee – Special Events/Community Service – New employee tour and lunch in April. The committee is working on the Day of Caring. Venessa suggested approaching individuals with questions to seek their input on how it can be successful.

10. Unfinished Business

- a. Electronic Communications Member
- b. Balloting

11. New Business

- a.
- b.

12. Adjournment

Next meeting: April 18, 1:30 p.m. in Levitt Hall