

All Staff Council
Executive Board
October 18, 2006 Minutes

Meeting called to order at 1:35 p.m.

Attending: Suzanne Brown, Margaret Corkrean, Angela Embree, Susan Ladd, Ericca Pollack Sadoris, Dolph Pulliam, Mary Reilly-Hoefling, Laura Schwartz

September minutes approved.

Update from Human Resources: Laura reported that Human Resources is hitting the road. The HR Road Show is available to attend you area/administrative meetings for an informal presentation about in HR and benefits at Drake, as well as a Q & A session. The 1 ½ hour visits can be scheduled through HR. Laura also discussed the Work-Life Strategies Seminars that will be offered during November. All are encouraged to attend.

Communications Subcommittee: Mary announced Adam Conley has agreed to be chair-elect for the committee for the year. The committee is also working on developing a flyer to ASC that will describe our mission and requirements for becoming an active member on one of the committees.

Governance Subcommittee: Angela reported the committee is meeting on October 19. Updates to the ASC By-Laws were reviewed and further amendments were made to the layout for approval at the next board meeting.

Recognition Subcommittee: Suzanne reported that voting is due October 27 for the next True Blue award. Discussion was also held on recognition for service anniversaries and encouraging managers to make this an event in their area. We also discussed the possibility of recognizing one-year anniversaries with a card.

Special Events/Community Service: Dolph reported on Pumpkin Palooza and New Staff tour that was held today. Awards were announced, and about 13 new staff members attended the tour and lunch. We discussed the options for a community service event for staff and faculty.

Unfinished Business: No additional information has been offered through university administration on accreditation review for departmental units for the upcoming year.

New Business:

1. January Retreat – the committee approved the planning of a second ASC retreat for the year. Recommend the week before spring courses start in January, 11 a.m. to 1 p.m. More planning to come.
2. A suggestion was made to invite Paul Morris to present information on BlueView for all staff and faculty for November or December. Location will likely be

Bulldog Theater. This presentation will offer an opportunity to see the new website and portals. Additional planning is required.

Meeting adjourned at 2:35 p.m.

Next Meeting – November 15, 1:30 p.m. in Aliber 201 (note change in location).