

All Staff Council Executive Board
September 20, 2006 Minutes

Meeting called to order at 1:35 p.m.

Attending: Margaret Corkrean, Angela Embree, Gloria Lawless, Erica Pollack Saddoris, Dolph Pulliam, Mary Reilly-Hoefling (no guests) [Quorum = 5]

July 2006 minutes approved.

No report from Human Resources.

Communications Subcommittee: no meeting in September. Will follow up to have “Exchange” site removed from the web site, as OIT has indicated this is outside our acceptable use policy.

Governance Subcommittee: Angela reported that the committee held no meeting in September. Request was made to this committee to create a plan to allow members to choose to disengage from a committee prior to the end of term. Proposed changes to “Governance Rules, Article IV – Elections” was adopted.

Recognition Subcommittee: Ericca reported on the results of the graduate study on recognition events and presentations for longevity at Drake. Results were mostly positive for how recognition for 5+ years of service. One recommendation was to have a lunch for all honorees, which will be reviewed at the next meeting. A concern was addressed that not all honorees received a recognition letter from President Maxwell in a special envelope, and this will be rectified.

Chrystal Stanley has accepted a request to replace Jill Duffy on this committee.

“Called to be True Blue” – October 27 is the next deadline for nominations. The traveling bulldog will now have a dog collar with dog tags for each department winner.

Special Events/Community Service: Dolph and Gloria reported the committee is currently deciding on the campus wide events for the upcoming year – one event may be and ASC Day at the _____ (athletic event). A community service event is also being planned. One focus for this year is in creating an environment for inclusion.

New business:

1. Dolph and Mary attended a safety and security meeting called by President Maxwell to discuss security issues on campus. Police reports are not significantly different from previous years for August/September. Students and staff were encouraged to be aware of safety issues on campus. Suggestion was made by ASC Executive Board to include safety issues as part of new employee orientation.

2. A question was raised on accreditation review and departmental evaluations. No committees or meetings have taken place yet. Mary will follow up with Venessa for an update.

Meeting adjourned at 2:15 p.m.

Next meeting: October 18 , 2006 in Levitt Hall