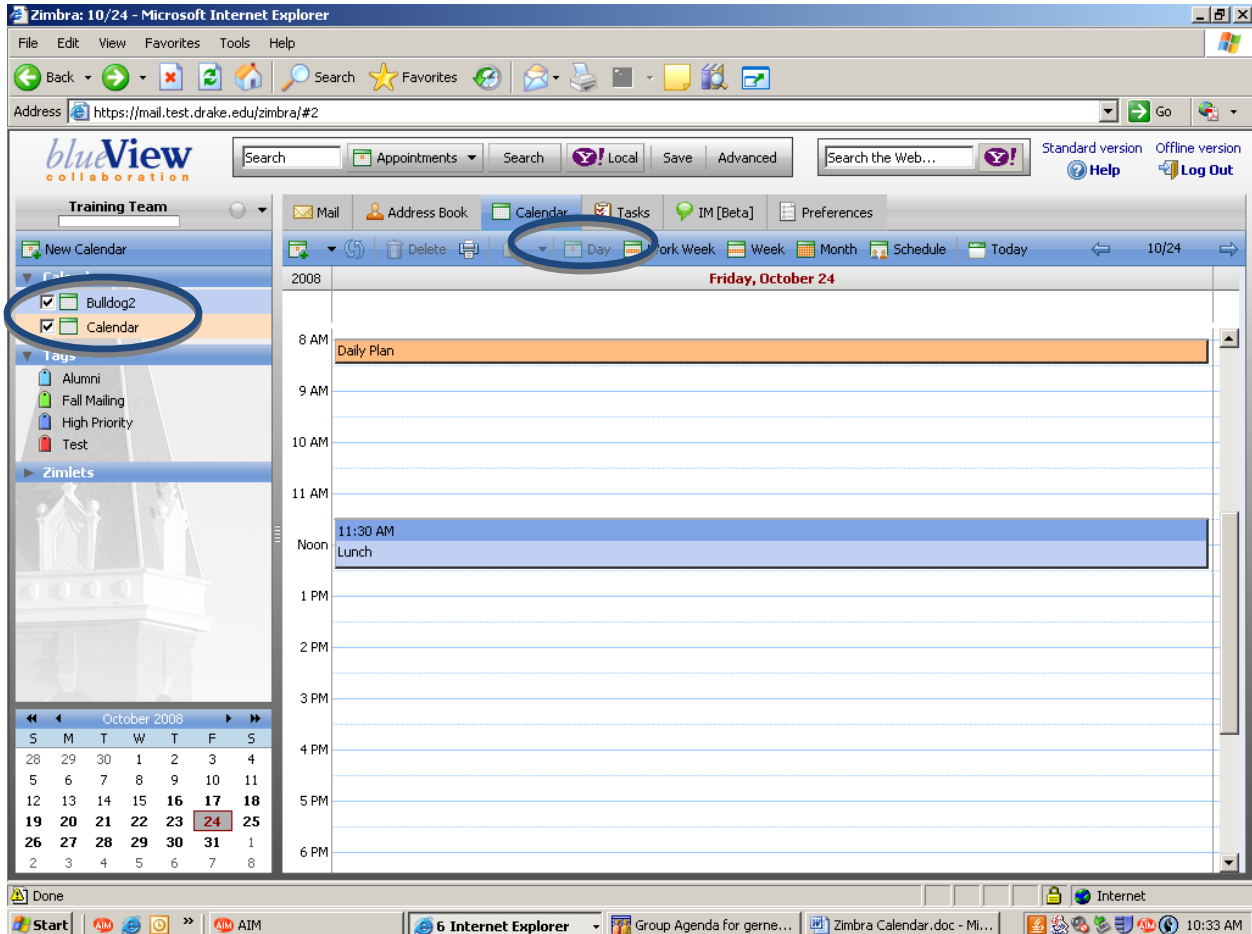


## Introduction to Drake's web-calendar system

Included: how to change your views, the various tabs,

You can choose the view format on the toolbar above the display area. Only the calendars that are checked on your list will be displayed.



The schedule view will show each of your calendars side-by-side. You can see your free/busy times at a glance by looking in the “All” column to the right of the time intervals.

