Arts and Sciences Council Agenda for September 13, 2021:

In attendance: Crowell, Yuen, Carlson, Luttrell, Marquez, Kaplan, Huizar, Williams

Absent: Klinge

1. Approval of September 1, 2021 minutes
2. Report from Council Chair
3. Report from Dean
   1. Census date; 780 is current enrollment after melt in the last few weeks. Haven’t seen the breakdown now.
   2. Third Assistant Dean is being hired in the Dean’s Office, working with student support, pre-professional group and open enrolled
   3. Email about faculty salaries and curriculum plans will be discussed in the next few meetings after the town hall and after next steps are determined.
   4. Online AOI development-to offer more online AOI’s to help meet student expectations after the pandemic
4. Report from Student Council Representative (Abbie Whittemore)
   1. Student senate is working on updating their website and voting open for first year and Bright College senator
5. Reports from Committee Chairs (some groups did not meet, so reports will be brief)
   1. Curriculum Committee – Kieran Williams
   2. Diversity Committee – Meredith Luttrell
   3. Technology Committee – Shauna Kaplan
   4. Academic Integrity – Kevin Carlson
   5. Course Feedback committee – Emily Newman
      1. No one has met has met as of yet. Some committees have pending positions (contacting people)
6. Elections for new Council members (NS and FA replacements) will be sent out before the next Council meeting.
7. Discussion of and vote on minor changes to Handbook (see additional document)
   1. The changes are grammatical and numerical changes in the Faculty Handbook (see attached document).
   2. Approved unanimously
8. Discussion of Vice-Chair election process (Handbook 1.4.2) – relevant section is copied below in the agenda.
   1. Background discussion: Council is required to have a tenured member with two years on Council. No one this year fit that description, so we do not have a council vice chair this year. Need to look at our options on how to fix the issue. Call to think about possibilities.
9. Adjournment

From Handbook section 1.4.2

“By its April meeting, the Council Chair shall solicit nominations for a Vice-Chair from among newly elected, tenured Council members. At the final Council meeting of the academic year, current and incoming Council members shall elect a Vice-Chair from among these nominees. A paper ballot will be used at the time of the meeting with the names of candidates who have agreed to stand for election and any additional nominees brought forward at the time of the final Council meeting. The Vice-Chair shall become Council Chair at the start of the second academic year of his or her two-year term, and serve as the presiding officer.”