Arts and Sciences Council Agenda for October 25, 2021:

In attendance: Crowell, Freeman-Miller, Marquez, Nostikasari, Horst, Williams, Huizar, Yuen, Luttrell, Kaplan, Newman, Carlson,

Absent:

1. Approval of September 13, 2021 minutes
	1. Approved unanimously
2. Report from Council Chair
	1. Revisions to the handbook regarding P&T were reviewed by Cabinet
	2. There was discussion regarding the ABA program that will be reviewed in future months.
3. Report from Dean
	1. Third Assistant Dean has been hired, Will Hatchet, started two weeks ago. New Anderson Gallery Director will be starting this week; Lilah.
	2. Faculty searches are beginning; 7 tenure track searches. 2 of them will be on campus in the next few weeks
	3. Three year capital campaign will begin this week on Thursday; the Big Ideas are part of the new campaign as well as some more updates; like finishing Olin Hall
	4. Curriculum review; working with the chairs to be scaffolding and helping them with the curriculum review.
	5. Recruitment 3.0, admission funnel reports are starting to come in; have a goal of 425.
4. Report from Student Council Representative (Abbie Whittemore)
	1. Got to help interview the new Assistant Dean; working with DEI
	2. Have elected both the first year senator and the Bright College; elected student members for the A&S committees.
	3. Each senator has office hours through Starfish each week.
	4. Met with the RSOs
5. Reports from Committee Chairs (some groups did not meet, so reports will be brief)
	1. Curriculum Committee – Kieran Williams
		1. New Courses: POLS 137, BIO 035
		2. Proposed contract for ABA; curriculum committee has no concerns, but now is being discussed with Cabinet.
		3. How is the Council/Curriculum Committee’s review of new courses/course changes be affected by curriculum revisions from the University? May have to do further review of programmatic changes, but for now will review them independently.
		4. Both approved unanimously
	2. Diversity Committee – Meredith Luttrell
		1. Does not currently have a diversity statement; the only college at Drake that doesn’t have one.
	3. Technology Committee – Shauna Kaplan
		1. Has not met
	4. Academic Integrity – Kevin Carlson
		1. Has not met
	5. Course Feedback committee – Emily Newman
		1. Met with Ellie Wolfe about the course feedback information. Lots of data to go through, working through that at the moment.
6. Discussion of and vote on minor changes to Handbook (see additional document)
	1. 5 changes to the P&T handbook. Some changes are done to correct wording issues in the handbook; some are further clarified.
		1. Are “omissions” possibly intentional? Make it exceptions instead.
		2. Could the service wording be about outside service, is it just first-year faculty or all faculty who are in their first year at Drake?
		3. Tabled
7. Discussion of Vice-Chair election process (Handbook 1.4.2) – relevant section is copied below in the agenda.
	1. Discussion; can it be assigned rather than voted? Could a tenure-track member who is going to be tenured next year be the vice chair?
	2. Could the composition of Council be updated so there are a fixed number of tenured and non-tenured faculty members?
8. Adjournment

From Handbook section 1.4.2

“By its April meeting, the Council Chair shall solicit nominations for a Vice-Chair from among newly elected, tenured Council members. At the final Council meeting of the academic year, current and incoming Council members shall elect a Vice-Chair from among these nominees. A paper ballot will be used at the time of the meeting with the names of candidates who have agreed to stand for election and any additional nominees brought forward at the time of the final Council meeting. The Vice-Chair shall become Council Chair at the start of the second academic year of his or her two-year term, and serve as the presiding officer.”