

Criterion 5: Engagement and Service Committee
March 16, 2006

Present: Tom Delahunt, Carolyn Hill, Patty Verlengia, Susan Breakenridge, Leslie Mamoorian, Don Adams, Sue Wright, Dolph Pulliam, Dean Wright, David Wright, Melissa Sturm-Smith

Tom has combined each group spreadsheet into one common spreadsheet. The resulting Criterion 5 Evidence List incorporates those subcommittee reports. Now the task is to find a way to proceed. We must find a way to attach these areas of evidence to the four core components. The problem: How do we assign the area of evidence to a core?

Given the integrated nature of the constituencies, the subcommittees will reconfigure into the component groups. At the same time we are working on Criterion 5, we must be cognizant of what is happening with the other groups. The steering committee is trying to identify what evidence we need and how to ask for that. Dean's group has proposed a focus group and the steering committee will talk about what other groups are interested in using focus groups.

We need to identify what core questions are answered and that will help us identify what evidence we need. With that information, we can see where it crosses over with other set criteria. The steering committee has recognized that we are all asking for the same thing.

This committee's work was well received by the steering committee. The Higher Learning Commission will ultimately require evidence to support each component.

Dean Wright distributed a list of Des Moines area residents he is suggesting for a focus group. Other participants were proposed:

- Health profession representative
- Frank Cownie – current mayor
- The new city administrator
- Dan Miller – public television
- Public school representation
- Groups that have contact with or are connected to Drake University
 - Athletes
 - Volunteer students
 - School of Education
 - Art community
- Legal community
- Ray Society
- Drake Neighborhood Association

Other committees might also use focus groups. The focus groups should not be more than eight to twelve people.

Showing evidence from the past is most important. The neighborhood association has historical notes and evidence of neighborhood improvements. Other evidence is accessible and can be provided.

Working group assignments:

-Core Component 5a

Brooke Benschoter
Jacqui DiGiacinto
Jean Berger
Jolene Schmidt

-Core Component 5b

Carolyn Hill
Charley Edwards
Tom Delahunt
Melissa Sturm-Smith
Melissa will recruit a student member.

-Core Component 5c

Dolph Pulliam
Don Adams
Leslie Mamoorian
Susan Breakenridge
Ronda Menke

-Core Component 5d

David Wright
Dean Wright
June Johnson
Patty Verlengia

Groups can schedule meetings for after break if need be. Let Patsy know when you are meeting. Tom or Sue will attend the first meeting to be sure everyone is working in the same format.

5d – Monday, March 27 at 9:00 at Meredith

5c – Thursday, March 23 at 11:00 in the Kinne Center conference room. Tom, Brooke, and Sue will all attend if possible.

The Higher Learning Commission team visit will be February 4 – 6, 2008. The steering committee will start drafting and selecting the format this summer. A final draft will be ready by summer 2007 and the report prepared to mail in November 2007. Tom said the report would be shared with the Deans and others on campus for feedback before it is finalized.

The new web portal system will provide a place for protected data. The committee members will have access to review and read the report through a portal. Once we know who the team is, they will have access to the portal. The team can then access and read the report and review evidence before their visit. Their time on campus can then be spent

talking to faculty, staff and students. Sue expects the report to be 40 pages long plus evidence that will be available through links.