

Criterion Committee 2: Preparing for the Future
Meeting Minutes March 29, 2007
Old Main 208, 2:00 pm

Members Present: Sue Wright, RheaAnn Frost, Paul Morris, Gary Johnson, Susan Ladd, Darcy Vandergift, Ron Troyer, Joe Lenz.

Component Statements: Ron convened the meeting and asked Joe to start the discussion on the component paragraphs. Joe reminded everyone of the initial charge to the subcommittee 1) to draft an overview statement that exhibits the University's compliance with the component, and 2) to identify key evidence that illustrates that compliance. Discussion then turned to the two sample statements, 2b and 2d. The following observations were made about the purpose and content of the component paragraphs:

- whenever possible, tie specific examples (e.g., classroom renovation) to the language of the mission statement (enhance “ effective learning experiences”);
- relatedly, emphasize intentionality, that things at Drake have been done, not randomly, but for a reason, and that the Mission Statement, Strategic Plans, etc. provide those reasons;
- when citing examples, don't just concentrate on recent accomplishments, initiatives, and so on, but provide examples that show Drake has a history of using its resources or assessing or planning;
- Sue envisions an introduction that cites the key documents (mission, strategic plan, Vision 2025, Master Plan, etc.); component statement can likewise refer to those documents, but should try to use specific examples of evidence that directly reflect the concern of the component; for instance, 2b (use of resources) might cite the Quad renovation as a step toward the Master Plan; 2d (planning and mission) might cite the widely consultative process in developing the Master Plan;
- though still selective in their use of evidence, the component overviews may need more to be elaborated statements than single, condensed paragraphs.

Broader Participation: While noting that the criterion committee membership has had membership from across the University, Sue presented some ideas to solicit broader input from students, staff, and faculty, for the purpose of gathering evidence about each of the criteria components that may have been missed by the committees. A “poster” session will be held on Monday, April 30th (perhaps 2-4pm) in Olmstead (if available). In addition, some attempt to attract feedback on the web (perhaps a blog, perhaps a MySpace presence) will be made. For the poster session, various ideas were discussed to encourage turn-out and participation, including explaining in advance to those unfamiliar with them the concept of poster sessions, asking chairs, directors, and deans to encourage faculty attendance, asking supervisors to allow staff to attend, and providing time for criterion committee members to preview the posters before the general session (since many of us have an idea of what is happening on our own committees but not on the others).

Next Meeting: Thursday, April 5 (Old Main Conference Room 208, 2:00). Sue will distribute the component statements for 2a and 2c.