

Criterion Committee 2: Preparing for the Future
Meeting Minutes January 25, 2007
Old Main 208, 2:00 pm

Members Present: Sue Wright, RheaAnn Frost, Angela Embree, Sally Beisser, David Walker, Paul Morris, Gary Johnson, Susan Ladd, Sally Beisser, Darcy Vandergift, Ron Troyer, Joe Lenz.

White Paper update: Ron distributed an updated version of the White Paper, incorporating revisions made by President Maxwell and the Steering Committee. He asked that any additional suggestions be sent to him by Monday, 1/29, when he hopes to distribute it to campus. He also indicated that a web site providing information on environmental scanning was under construction.

Evidence Presentation: Sue Wright demonstrated where various kinds of institutional evidence can be found on the web at www.drake.edu/selfstudy/ and at the Blackboard HLC Self-study site. The sites included information ranging from the criterion committees and Higher Learning Commission, to resources on assessment and accreditation, to university policies and institutional research data.

Where we are: Ron noted that the HLC visit will occur in about one year, on Feb. 4-6, 2008, and that therefore the initial draft of the University report will be written over the summer. In some respects, he felt comfortable with the University's preparation, particularly our ability to document how we use the mission statement to effect decisions from budgeting to recruiting. The current task for Criterion 2 is for each component sub-committee

- a) to finish collecting evidence for its respective component (checking the sites above for anything absent from the list Sue distributed last semester, or adding pertinent items that may have been overlooked), and
- b) to complete the component overview statement, sending a draft to Joe Lenz by 2/19 for distribution prior to our 2/22 meeting. As a reminder, the component sub-committees (chair name in bold) are:

Component 1: **Ron**, Sue

Component 2: **Paul**, RheaAnn, Gary

Component 3: **Sue**, Angie, Susan, Darcy

Component 4: **Joe**, David, Sally.

Next Meeting: Thursday, February 22 (Old Main Conference Room 208, 2:00).