

Drake University
Institutional Self-Study

Criterion I Committee

Minutes, September 23, 2004

Present: Klaus Bartschat, Matt Esposito, Wanda Everage, Drew Gulley, Lisa Lacher, David Maxwell, Karen Pomeroy, Raylene Rospond, John Smith, Ron Troyer, Linda Ryan

To fulfill Criterion I, we will continue the work started within the last 5 years – we are driven by our mission. The mission statement was revised about two years ago followed by the beginning of the strategic planning process. We feel that everyone now has a clear line of sight with the university's goals.

We have started an explication of the mission statement which means looking at the phrases within the statement and deciding what the statements mean. There are many University documents that define the mission – Board Bylaws, Academic Charter. We need to review them to see how they should be integrated. This group will drive the work of the other Criterion groups.

President Maxwell asked everyone to read the accreditation handbook (Chap 3, section 2) and view the NCA web site. Our group will be looking for examples of evident where the predominant themes are mission and measurement. We will not be able to use statements of aspiration as which cannot be measured. It was noted that many of our colleges and schools do not have their mission statements and strategic plans finalized. Some of the mission explication will be value laden. We should also review survey research such as NSSE and faculty research. We need to consider if we want questions in the faculty survey that will help us answer these questions – then to the extent that it informs the way they do their job.

Our next meeting will discuss priorities and set a schedule for the rest of the year. We should obtain college mission statements from the units.