

Accreditation Self-Study Steering Committee Notes
May 24, 2004 - 8:30 am - Provost's Office

Attending: Ronald Troyer, Chair; David Maxwell, Vicky Payseur, LouAnn Simpson, Sue Wright

The meeting focused on discussion of the upcoming summer retreat.

1. Theme Discussions

- A. Names of people to lead the "Cross-cutting Themes" discussions on Monday morning were proposed as follow:

Future Oriented Organization: Paul Morris and Vicky Payseur
Learning-Focused Organization: Wanda Everage and Art Sanders
Connected Organization: Charlie Edwards and John Willey
Distinctive Organization: Tom Willoughby David Walker

➔ Sue and Ron will contact people to ask them to take on this role, and to discuss the goals of the activity.

- B. It was decided that people will be assigned to the Theme discussions by a "counting-off" process.

2. Criterion Group Discussions

- A. Sue handed out a draft list of criterion discussion group assignments. It was noted that:

- Individuals whom we know will be on specific committees are assigned to those discussion groups
- Others are distributed to gain maximum diversity of representation (across administrators, faculty staff, and different units).
- These discussion groups **do not** reflect the final committee membership.

- B. Several changes were discussed, and some names that need to be added to the retreat invitee list were noted.

- C. Steering committee members will review the assignments and note any changes by Wednesday afternoon (May 26). After that, messages will be sent to attendees noting their criterion assignment.

- D. It was decided that individuals will not be permitted to change group assignments.

- E. Criterion Discussion Orientation Meetings will be scheduled for Thursday, May 27 with another session scheduled if needed.

3. There was a brief review of the Self-Study Time Line. Errors were noted and a corrected copy accompanies these minutes.

4. Chairs and Vice Chairs of Criterion Committees

A. Chairs and Vice Chairs were approved as follow:

I. Criterion One: Mission and Integrity

Chair: David Maxwell

Vice Chair: Ron Troyer

II. Criterion Two: Preparing for the Future

Chair: Rod Henshaw

Vice Chair:

III. Criterion Three: Student Learning and Effective Teaching

Chair: John Burney

Vice Chair: Bob Soltis

IV. Criterion Four: Acquisition, Discovery, and Application of Knowledge

Chair: Lon Larson (if he accepts)

Vice Chair:

V. Criterion Five: Engagement and Service

Chair: LouAnn Simpson

Vice Chair: Brooke Benschoter

B. Some individuals who might serve as Vice Chairs of Committees II and IV were identified. These options will be discussed with the committee chairs.

5. There was a brief discussion of whether Board Members should be included on the working committees.

It was decided that after the retreat, we will discuss with Dave Miles what he sees as the appropriate means by which to ensure that there is sufficient communication with the Board of Trustees members.

Next Meeting: Wednesday, June 9, 2004 11:30 TO 1:00, Place to be determined.