

## Accreditation Self-Study Steering Committee

Minutes

March 29, 2007 – 8:30 am  
Old Main Conference Room

Present: Sentwali Bakari, John Burney, Tom Delahunt, Lisa Lacher, David Maxwell, Paul Morris, Jim Romig, Ron Troyer, Sue Wright  
Guest: Brooke Benschoter

1. **National Issues:** Ron discussed the Department of Education discussion of new accreditation expectations.
  - A. It appears that there will be new requirements for benchmarks and outcome assessment. However these will not be in place before our accreditation..
  - B. There may also be further action on the requirement that institutions accept transfer credits from any institution that has been accredited by any organization, including specialty program organizations.

### 2. Soliciting input from the Campus

At the last meeting we agreed on the need to solicit campus input about the various criterion reports. It is essential both to involve the campus broadly on general principles as well as to ensure that we are not missing really significant issues or examples for the report. Each Committee also will meet with specified constituencies that are most likely to have significant input.

#### A. Poster Session

1. The group agreed that having a Poster Session is a good idea
2. **The session will be held on May 2<sup>nd</sup> from 2:00 to 4:00 pm in Parents Hall South**
3. Each Criterion Committee will prepare:
  - a. Posters that present the following
    - Criterion statement
    - Each Component, and for each component
      - List of basic assertions (points) being made
      - The most important examples of evidence
  - b. Documents might be available with a list of other evidence that is being
4. Committee members will be available to answer questions and take input from those who want to discuss the components
5. The entire campus will be invited. Governance groups will be particularly asked to attend.
6. **Draft materials for the poster session should be prepared for the April 12 Steering Committee meeting**
7. There will be a sign-in sheet for the session so we can note level of involvement
8. There will be forms on which people can jot comments and submit for consideration.
9. Refreshments (punch and cookies will be provided)

- B. Specific Constituency Meetings
  - 1. Each committee is to identify groups with which they particularly wish to meet to get input
  - 2. Each criterion chair should identify groups and let Sue know before the April 12 meeting
- C. Other avenues for input: The committee also discussed several other means for garnering campus input. Among those suggested and discussed are:
  - 1. A Q&A on DTC station
  - 2. Blog or Web forum
  - 3. Put "Posters" on the web and request responses.
  - 4. Use Face Book or You Tube

Some of these will be explored with Marketing and Communications.

**3. Site Visit issues:**

- A. The President received a list of 9 people nominated to be on the site visit team, and he has responded that all are acceptable. They will each now be approached and be asked to serve.
- B. We have decided to have the team stay at the Marriott. While a bit further from campus, the facilities are nicer.
- C. We will use Cowles reading room and second floor conference room for the team during the visit. Rod Henshaw has offered to have Susan Breakenridge available to work with the team. We also will need to have others available to escort and to respond to requests.
- D. A Logistics Committee will be convened this summer to work on more of the specific planning for the visit. [Joy Giudicessi and Linda Murphy were suggested as possible members]

Remaining meetings for Spring 2007 are as follow:

April 12, 19

May 3, 10, 17

All meetings will be 8:30-10:00 am in Old Main 208