

Accreditation Self-Study Steering Committee Notes
April 29, 2004 - 8:30 am - Provost's Office

Attending: Ronald Troyer, Chair; Jean Berger, John Burney, John Edwards, David Maxwell, Sue Wright

The meeting focused primarily on discussion of the upcoming summer retreat.

1. The retreat will be June 7 and 8th at the Foxboro Center in Johnston.
2. A draft agenda was distributed and discussed extensively. A revised agenda, reflecting that discussion, accompanies these minutes.
3. General topics discussed included:
 - Commitment to ensuring minimal "lectures" and maximum discussion and work time.
 - We need to push everyone to a general institutional focus during the retreat. Getting tied up with specific issues at this point would be counterproductive.
 - We must have Criterion Committee Chairs appointed before the meeting (and hopefully Assistant Chairs). We will hold some orientation sessions prior to the retreat to ensure that they are ready to direct the conversation.
 - We need to ensure a good representation of faculty at the retreat. Faculty Senate members will be asked to respond in a timely fashion so that others can be invited to substitute for those who are unable to attend.
 - We need to consider assigning people to Criterion Discussion Groups (and maybe to Theme discussion groups) in advance so that they can be assigned to read the materials specifically relating to their discussions.
 - We will have a Steering Committee meeting at the end of the first day to do figure out whether adjustments are needed for Tuesday.
 - Drew Gulley, as incoming Student Body President, will be involved in the retreat and to the extent possible, in the planning.
4. It was agreed that we need another meeting fairly soon. Two meetings are scheduled before the retreat. Both will be in the Provost's Office.

Thursday, May 13 at 2:30 pm
Monday, May 24 at 8:30 am