

■ Occupational Therapy Doctorate (OTD)

New Student Information Sheet

The following information outlines your responsibilities in the admission and enrollment process to help you plan for a smooth transition and arrival at Drake University next fall. Please contact the College of Pharmacy and Health Sciences at 1-800-44-DRAKE x3018 or (515) 271-3018 if you have any questions. For additional information, you can also access the College of Pharmacy and Health Sciences website at www.drake.edu/cphs.

Enrollment Reply Form and Tuition Deposit

To confirm your intent to enroll at Drake University next fall, you must complete the online enrollment reply form and submit the required \$350 non-refundable tuition deposit within 30 days of receiving your letter of admission. Instructions on how to access the online enrollment reply form can be found on your admission status page within your Admitted Student Portal. **We ask that you submit the online enrollment reply form regardless of whether you intend to enroll at Drake.**

Registration

Once we have received your tuition deposit, you will receive information regarding the OTD curriculum, your degree evaluation, and fall registration. This process generally begins in April.

We utilize a blended advising model in CPHS, which is our team-based approach to supporting you. You will be assigned an OTD Faculty Mentor, who will provide guidance that supports your professional aspirations as well as advising support. You will meet your OTD Faculty Mentor at CPHS Student Orientation in August. Nicholas Kavanaugh, Assistant Director of Student Affairs, will support your academic planning and answer any questions you have about curriculum, degree evaluations, transfer credits, and registration. You may contact Nicholas at nicholas.kavanaugh@drake.edu with any questions.

CPHS Student Orientation

All students are required to attend CPHS Student Orientation during the week of August 18-22, 2025. Students who enroll for the fall semester will receive more detailed information via email over the summer.

Blue Coat Ceremony

All students are required to attend the OTD Blue Coat Ceremony on Friday, August 22, 2025. Students may invite family, friends, and guests to attend the Blue Coat Ceremony. Students who enroll for the fall semester will receive more detailed information via email over the summer.

Final Transcripts

You must submit final official transcripts from all institutions in which you were enrolled prior to Drake by October 1, 2025. This includes dual-credit transcripts and official Advanced Placement score reports. Please ensure that any degrees you have earned are conferred on that institution's transcript before sending. Electronic documents are preferred. All documents should be emailed directly from the sending institution to Jessica Lang, Director of Enrollment Services, at jessica.lang@drake.edu. Institutions that are not able to send electronic documents may send via U.S. Mail to

Drake University CPHS
Attn: Jessica Lang
2507 University Ave.
Des Moines, IA 50311

2025 Admission/Enrollment Calendar

March 1, 2025	Priority deadline to apply for need-based financial aid via FAFSA (federal, state and institutional need-based aid); FAFSA is expected to open in December 2024
July 1, 2025	Last date for Iowa residents to file FAFSA to qualify for state-funded financial aid
August 18-22, 2025	CPHS Student Orientation (mandatory event, details to follow) OTD Blue Coat Ceremony (guests welcome, invitation to follow)
August 25, 2025	Fall classes begin
October 1, 2025	All final official transcripts must be received by Drake

Laptop Computer Requirement

Students enrolled in CPHS professional programs are required to have a laptop computer. Students will use laptop computers for completing coursework, accessing electronic learning management systems, electronic testing and assessments, and other academic needs. Laptop computer requirements for CPHS students may be found on the Drake Information Technology Services webpage. Any device that does not meet the University requirements may not be compatible with testing requirements. It is each student's responsibility to make sure that their device is acceptable and maintained in functioning order. It is recommended that students have high speed internet access at their home.

Housing

Drake West Village offers fully furnished apartments conveniently located across the street from campus. For more information visit www.drakewestvillage.com or call (515) 255-0370.

Drake Real Estate serves as a neighborhood clearinghouse between private landlords and students seeking apartments in the area. For more information visit <https://drake.allterraproperties.com/> or call the Drake Student Life Center at (515) 271-3711.

Review the Living in Des Moines Information Sheet (linked in your admission letter) to learn more about housing opportunities in Des Moines and the surrounding communities.

Students enrolled in CPHS professional programs may qualify to live in Drake's residence halls. For more information, you may visit the Office of Residence Life website at www.drake.edu/residencelife or call (515) 271-3781.

Access and Success (Student Disability Services)

Services are available to assist students with disabilities in need of campus and classroom accommodations. For more information visit <https://www.drake.edu/access-success/disability-services/> or call (515) 271-1835.

Financial Aid

Need- and merit-based financial assistance is available for Drake students and families. The priority deadline to complete the Free Application for Federal Student Aid (FAFSA) is March 1, 2024. For more information visit www.drake.edu/finaid or call (515) 271-2905.

Criminal Background Checks and Drug Screening

Students will be informed regarding mandatory criminal background checks and drug screening via email over the summer.

University Health Records

To attend Drake University, a completed medical history form is required before enrollment. This requirement is separate from CPHS requirements to participate in experiential education (see next section).

The University's required medical history form is linked in your admission letter. Please mail your completed Medical History Form to: **Broadlawns Community Clinic at Drake; 2970 University Ave.; Des Moines, IA 50311.** *Do not mail the University's form to the CPHS Experiential Office.*

Questions about the University's medical history form should be directed to Broadlawns Community Clinic at Drake at studenthealthcenter@drake.edu or by calling (515) 216-5199.

Medical Certification for CPHS Experiential Education

To participate in experiential education, students must have their health care provider complete a CPHS Medical Certification Form for the OTD program (which is linked in your letter of admission). The completed form must be uploaded in CORE. Please note, this is not the same form as the University's medical history form (previous section)

CPR Training

Students will be informed regarding CPR requirements when classes begin. Specific training is required, so students are advised to wait until they receive instructions.

Occupational Therapy Practice Experiences

The Drake OTD program is a three-year, continuous program starting in the fall term. You are entering the professional program as an O1 in the 2025/2026 academic year. Upon successful completion of the didactic coursework and Level I Fieldwork during your first two years, you will participate in your Level II Fieldwork and Doctoral Capstone during the 2027/2028 academic year, which will be your last academic year. Graduation will be in May of 2028.

Before participating in fieldwork experiences, you will have to fulfill certain requirements (immunizations, trainings, etc.). You will receive additional information from the CPHS Experiential Education Office about completing these requirements in early summer. These emails will come from CORE ELMS (no-reply@corehighered.com). Please read these emails carefully and complete the steps necessary to fulfill all experiential requirements.

Some of your Level I and/or Level II Fieldwork experiences, as well as your Doctoral Capstone, may be located outside the Des Moines metro area, which may result in additional travel and/or living expenses during that time.