

# Drake University Sponsored Programs Administration

## F&A/Indirect Cost Waiver Request Form

Approval is required before waiving indirect costs or using them as cost match in an grant proposal. This form should be submitted with draft budget at least five days prior to submission date to the SPARC Office.

If questions, contact Lori Byrd, Director SPARC, lori.byrd@drake.edu.

<b>Proposal Identifier</b> <i>[PI Name, Proposal Title, Funding Agency]</i>				
<b>What is the applicable Negotiated IDC rate for this proposal/project?</b>	On campus - 36.7% All Off-Campus - 14.9% Other funder established rate:			
<b>What IDC rate is being requested?</b>	%			
<b>Provide the IDC waiver request justification that is applicable to your proposal/project.</b>				
<b>Provide estimates for the full IDC, requested IDC, and the difference in IDC expected to be charged for this proposal/project.</b>		<b>If Full IDC rate is applied</b>	<b>If Requested IDC rate is applied</b>	<b>Difference (=Full IDC – Requested IDC)</b>
	<b>IDC amount: \$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

PI:

Provost:

Dean/Chair:

SPARC Director:

**Note:** Any approved IDC waiver shall have a one-time effect and shall not apply to any subsequent situations regardless of their similarity.